

***Bylaws
of
Mokelumne Hill Volunteer Firefighter's Association***

The Bylaws of the MOKELUMNE HILL VOLUNTEER FIREFIGHTER'S ASSOCIATION (MHVFA) shall be carried out in accordance with the Constitution of the MHVFA.

Article 1. Membership and Attendance

Membership shall be governed as defined in the Constitution of the MHVFA.

Once a Member has been elected, he or she shall be allowed to vote at regular meetings.

The annual Membership Dues for the MHVFA shall be \$1.00. This amount is subject to change as recommended by the Board of Directors (Board); dues are payable at the first regular meeting of the calendar year or upon acceptance of a new Regular or Auxiliary Member.

Should any Member not pay their dues by the third regular meeting of the calendar year, their membership shall be considered inactive. If said Member wishes to reinstate his or her membership, they must at a regular meeting request consideration for membership by the Board, during which time the inactive Member will be reconsidered for active membership as defined in Article 7 of the MHVFA Constitution.

Any member having three unexcused absences in any one quarter or exhibiting behavior deemed inappropriate by majority vote of the membership or by the Mokelumne Hill Fire Protection District (MHFPD) Fire Chief may have their membership suspended, be asked to resign, or be expelled. A suspended Member may, at any regular meeting request the Board reconsider them for membership. Should the Board consider the request; the suspended Member will be considered for membership under the terms stated in Article 7 of the MHVFA Constitution.

Article 2. Reports

The Secretary will submit the meeting minutes to the MHVFA at each month for the preceding month. The meeting minutes from each monthly meeting will also be posted on mokehillfire.org within ten days of the regular monthly meeting.

The Treasurer will submit a Treasurer's Report to the Members on a monthly basis at each regular monthly meeting detailing the cash position of the MHVFA accompanied by a monthly bank statement. The Treasurer's Report will also be posted on the MHVFA website (www.mokehillfire.org) as an attachment to the meeting minutes, as submitted by the Secretary, within ten days of the regular monthly meeting.

Attachments to the Treasurer's Report shall include:

1. A Fiscal Year-To-Date Balance Sheet
2. A Fiscal Year-To-Date Profit and Loss Summary
3. A Fiscal Year-To-Date Budget versus Actual Cost Summary
4. A copy the current monthly bank statements
5. A current list of transactions for the period of time between regular monthly meetings

The Treasurer will provide upon request from any Member, a detailed Financial Report of any/all accounts to the membership within 48 hours.

Article 3. Training Funds

All active MHFPD firefighters shall be eligible to accumulate Training Funds after their one-year probationary period, if they meet and maintain all requirements. These Funds shall be offered by the MHVFA as an incentive to firefighters for attending weekly trainings sponsored by, and held at the MHFPD station. The MHVFA shall allocate \$5.00 per training attended for each firefighter.

Firefighters will be eligible to spend their accumulated Training Funds only if they are in active duty to MHFPD as determined by the MHFPD Fire Chief, and have contributed at least 8 hours toward MHVFA fundraising efforts during the preceding 12 months.

Any firefighter placed on reserve status will become ineligible to expend or accumulate Training Funds until they are reinstated to active duty as determined by the MHFPD Fire Chief.

Training Funds earned by each individual firefighter during a given fiscal year shall be compiled and distributed to each firefighter's individual Training Fund account at the beginning of the following fiscal year.

Training Funds shall be spent on items that reasonably assist the volunteer firefighter of MHFPD in carrying out their firefighting duties.

Training Funds shall be reimbursed to the firefighter or expended on the firefighter's behalf by the MHVFA. A volunteer may request payment for up to the amount allocated to him or her in the current MHVFA budget. Should the amount expended by the firefighter exceed what is budgeted, the firefighter shall be responsible for the difference. Invoices for payment or copies of receipts for reimbursement shall include the date of purchase, a detail of items purchased, and shall be submitted to the Treasurer at any regular meeting in order to expend Training Funds.

Once a firefighter is no longer eligible to receive training funds, as determined by a report from the Fire Chief, allocated funds shall revert and be redistributed when the budget is written for the next fiscal year.

Article 4. Committees

All Committees of the MHVFA shall be appointed by the President and their term of office shall be for the period of one year or less if terminated by action of the Board.

Article 5. Dues

See Article 1 of MHVFA Bylaws.

Article 6. Meeting Time and Location

Meeting time and location shall be held at a place determined by the Members during the previous monthly meeting.

Article 7. Bylaws

Changes to the Bylaws shall be passed by two-thirds (2/3) vote of the Regular and Auxiliary Members present at any regular meeting.

All proposed changes to the Bylaws must be submitted in writing by the sponsoring Member prior to being moved and seconded.

Each copy of any Amendment adopted shall be attached to the Constitution and Bylaws and a copy shall be sent to each Member and posted on mokehillfire.org. All copies of any Amendment adopted shall show the date of the meeting(s) it was adopted, the votes cast, and the certification of the Amendment by the signatures of the Board.

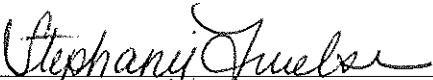
These Bylaws may be amended, altered, repealed, or added to by an affirmative vote of no less than two-thirds (2/3) of the Members.

Attest: The foregoing Bylaws of the Mokelumne Hill Volunteer Fire Fighters Association were read at the June 28, 2010 meeting of the MHVFA and adopted by a vote of 10 ayes, 0 nays, and 0 abstentions.

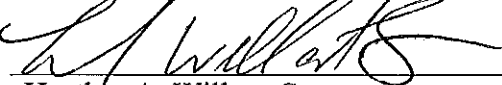
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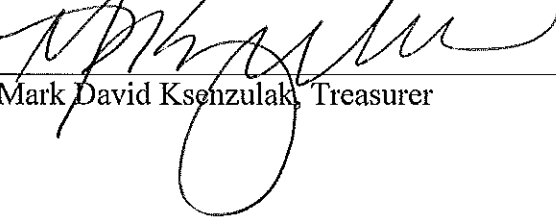
Michelle Roeber, President



Stephanie Truelsen, Vice President



Heather A. Willats, Secretary



Mark David Ksenzulak, Treasurer